

## BUMIPUTERA TRAINING FUND COURSE REGISTRATION FORM

PARTICIPANT DETAILS					
Name	:		NRIC	:	
Designation	:		Company	:	
Address	:				
Tel no.	:		Email	:	
Contact Person		Name	:		
		Email	:	Tel	:
COURSE DETAILS					
Title	:				
Date	:		Fee	:	
Training Provider	:		Venue	:	
Reason(s) for attending the course	:				
CPE/Non-CPE	:	Please tick (✓)    Non-CPE <input type="checkbox"/> CPE <input type="checkbox"/> Please provide the following details: <div style="text-align: right; margin-left: 200px;">                         Licence No.    :                          Licence expiry date    :                     </div>			
<p><i>I hereby declare that I have given my consent to the processing of my personal data in accordance with the Notice under the Personal Data Protection Act 2010 and understood the BTF Terms &amp; Conditions and agree to abide by them.</i></p> <p>Participant's Signature: _____ Date: _____</p>					

**BTF Terms and Conditions**

1. Registration is on a first-come-first-served basis.
2. The BTF Secretariat reserves the right not to process your course registration if the information is incomplete.
3. Forms must be received no later than **14 days before the course date**, failing which; the BTF Secretariat reserves the right to NOT process your application.
4. BTF will fund not more than two (2) courses for each eligible participants, subject to a maximum course fees of RM5,000 per year\*.
5. Upon approval, BTF Secretariat will register participants with the respective training organiser.
6. Cancellation must be made in writing and should be communicated accordingly to the BTF Secretariat within **seven days before the course date**.
7. A penalty fee amounting to double of the course fee will be imposed on participants who fail to attend the course.
8. Please submit the complete application to [btf@sidc.com.my](mailto:btf@sidc.com.my) together with the course details (except SIDC courses).

For any further inquiries, please contact BTF Secretariat at (03) 6204 8126/8632 or email to [btf@sidc.com.my](mailto:btf@sidc.com.my).

\* The maximum course fees exclude leadership courses

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**FOR BTF SECRETARIAT USE ONLY**

Approved                       Not-Approved      Remarks: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_