

BUMIPUTERA TRAINING FUND COURSE REGISTRATION FORM

All fields are required.

PARTICIPANT DETAILS					
Name	:		NRIC	:	
Designation	:		Company	:	
Address	:				
Email	:		Tel no.	:	
COMPANY CONTACT PERSON DETAILS					
Name	:		Email	:	
Designation	:		Tel no.	:	
COURSE DETAILS					
Title	:				
Date	:		Fee	:	
Training Provider	:		Venue	:	
Reason(s) for attending the course	:				
CPE INFORMATION (To be completed by CMSRL License Holders only)					
CPE Points	:	Please tick (✓) where applicable: Non-CPE <input type="checkbox"/> CPE <input type="checkbox"/>	License Details	:	Licence No.: Licence Expiry Date:
DECLARATION AND SIGNATURE					
<p><i>I hereby declare that I have given my consent to the processing of my personal data in accordance with the Notice under the Personal Data Protection Act 2010 and understood the BTF Terms & Conditions and agree to abide by them.</i></p>					
Participant's Signature: _____			Date: _____		

BTF Terms and Conditions

1. Registration is on a first-come-first-served basis.
2. The BTF Secretariat reserves the right not to process your course registration if the information is incomplete.
3. Forms must be received no later than **seven (7) working days before the course date**, failing which; the BTF Secretariat reserves the right to NOT process your application.
4. BTF will fund not more than two (2) courses for each eligible participants, subject to a maximum course fees of RM5,000 per year*.
5. Upon approval, BTF Secretariat will register participants with the respective training organiser.
6. Cancellation must be made in writing and should be communicated accordingly to the BTF Secretariat within **seven (7) days before the course date**.
7. A penalty fee amounting to double of the course fee will be imposed on participants who fail to attend the course.
8. Please submit the complete application to btf@sidc.com.my together with the course details (*except SIDC courses*).

For any further inquiries, please contact BTF Secretariat at (03) 6204 8126/8632 or email to btf@sidc.com.my.

* The maximum course fees exclude leadership courses

FOR BTF SECRETARIAT USE ONLY

Approved Not-Approved Remarks: _____

Signature _____ Date _____